



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

**Resolution Authorizing the Execution of  
Contracts Pursuant to the Public School Contracts Law  
NJSIG No. 0920-6**

**WHEREAS**, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide risk transfer mechanisms for its members;

**WHEREAS**, NJSIG requires payroll administration database software and services;

**WHEREAS**, NJSIG has engaged in an open and fair process for the procurement of payroll administration database software and services, pursuant to which proposals were solicited; and,

**WHEREAS**, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

**NOW THEREFORE, BE IT RESOLVED**, that:

- 1) NJSIG awards the contract for payroll administration database software and services to:
  - a. PayChex, Inc.
- 2) NJSIG awards the contract for payroll administration database software and services to this provider based on technical criteria, management criteria and cost criteria;
- 3) The Executive Director is hereby authorized to execute a contract with the above-referenced provider;
- 4) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;



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5) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 16th day of September, 2020.

New Jersey Schools Insurance Group

By: Irene M. LeFebvre

Irene Le Febvre, Chairperson

Board Secretary  
Use Only

DATE: September 16, 2020

MOVED BY: Russo

SECONDED BY: Connors

VOTE: Brown, Connors, Le Febvre, Meloche, Robinson, Russo, Sharpe, Sullivan